

NEUROSURGICAL FOCUS

NEW SUBMISSION CHECKLIST

Please upload this checklist with your submission. Failure to submit a new submission checklist, or adhering to its guidelines, will result in a delay in the review of your submission or the submission may be returned to you for correction. We also strongly suggest that you use our [Manuscript Template](#) when formatting your paper for submission.

Title Page

- Are all authors listed with their first and last names followed by their highest academic degrees?
- Does the affiliations list include department, institution, city, state, and country (if outside the U.S.) of each affiliation?
- If the authors are at different institutions, is this designated with superscripted numbers?
- Is the corresponding author's name, institution and email address listed?
- If the abstract of your paper has been previously presented or published is the name, date, and location of the meeting listed on your title page under a "Previous Presentations" subheading?
- Did you include the [element counts](#) (abstract word count; text word count; number of references; number of tables and/or figures; and number of videos)?

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- For clinical articles and laboratory investigations, is the abstract structured with the appropriate sections?
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- If abbreviations are used, are they defined?
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- Have you followed the format for references outlined in the [Guidelines for References](#)?
- Are all references listed, and cited in the text, in consecutive, numerical order of appearance?

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